

**ATLANTIC CHRISTIAN SCHOOL**  
**391 ZION ROAD**  
**EGG HARBOR TOWNSHIP, NJ 08234**  
**PHONE (609)-653-1199 FAX (609) 653-1435**

**APPLICATION FOR STAFF POSITION**

Mr.  
Mrs.  
Miss

\_\_\_\_\_

Last	First	Middle	Maiden	Spouse's First
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Address \_\_\_\_\_

Telephone (home) \_\_\_\_\_ Cell \_\_\_\_\_ Email \_\_\_\_\_

Social Security # \_\_\_\_\_ Citizen of US (Y/N) \_\_\_\_\_

Date of Birth \_\_\_\_\_ Marital Status \_\_\_\_\_

No. Of Children/Ages \_\_\_\_\_

Military Service \_\_\_\_\_ Type of Discharge \_\_\_\_\_

Name and Address of Church You Attend \_\_\_\_\_

\_\_\_\_\_  
Name of Pastor \_\_\_\_\_

Church Activities \_\_\_\_\_

Position Desired: \_\_\_\_\_

Date you could begin \_\_\_\_\_

Are there any limitations upon your ability to perform the duties for which you are applying? (Y/N) \_\_\_\_\_

Certifications held (subject and State): \_\_\_\_\_

\_\_\_\_\_  
ACSI Certified (Y/N) \_\_\_\_\_

List extracurricular activities you would be interested in leading \_\_\_\_\_

\_\_\_\_\_

List any awards / recognitions you have received \_\_\_\_\_

\_\_\_\_\_

**EDUCATIONAL BACKGROUND:**

High School \_\_\_\_\_ Address \_\_\_\_\_ Yr. of Graduation \_\_\_\_\_

**Undergraduate Colleges & Universities:**

Name of Institution \_\_\_\_\_ Location \_\_\_\_\_ Dates Attended \_\_\_\_\_ Degree(Mth/Yr) \_\_\_\_\_

1. \_\_\_\_\_

2. \_\_\_\_\_

3. \_\_\_\_\_

College Major \_\_\_\_\_ College Minor \_\_\_\_\_

**Work Experience:**

Employer & Address \_\_\_\_\_ Type of Work \_\_\_\_\_ Dates of Employment \_\_\_\_\_ Supervisor \_\_\_\_\_

1. \_\_\_\_\_

2. \_\_\_\_\_

3. \_\_\_\_\_

Have you ever been dismissed or asked to resign any position?

No \_\_\_\_\_ Yes \_\_\_\_\_ (If yes, please give details on a separate sheet)

Have you ever been arrested? No \_\_\_\_\_ Yes \_\_\_\_\_

(If yes, please give details on a separate sheet)

If applicable:

Has your certification ever been suspended or revoked? No \_\_\_\_\_ Yes \_\_\_\_\_

Have you or are you currently involved in a lawsuit? No \_\_\_\_\_ Yes \_\_\_\_\_

If so, please explain

List Hobbies/Interests\_\_\_\_\_

**REFERENCES:** Please list persons that we may contact to attest to your professional preparation and work experience.

Professional References:

<u>Name</u>	<u>Organization</u>	<u>Position</u>	<u>Phone Number</u>
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1. \_\_\_\_\_

2. \_\_\_\_\_

Pastor's Reference:

\_\_\_\_\_

Personal References:

1. \_\_\_\_\_

2. \_\_\_\_\_

**STATEMENT OF CHRISTIAN FAITH AND COMMITMENTS**

1. Please write a spiritual biography. Your biography should include your personal relationship to Christ, your present church involvement and your testimony of salvation. (please use separate sheet of paper)
2. What are your views on the inspiration and authority of the scriptures?
3. What do you believe about the person of Christ?
4. Do you have a regular time that you set aside for devotions (prayer, Bible reading, quiet time with the Lord)?
5. Are you prepared to lead a student to the Lord?

**DECLARATION OF MORAL INTEGRITY**

Our school expects all employees and its volunteers with unsupervised access to children to model the same Christian values and lifestyles that it seeks to inculcate in its students. As an applicant for a teaching position at this school, it must be understood that all applicants agree to live by the Christian moral standards of the school.

I \_\_\_\_\_ declare that at the current time I am not engaging in inappropriate sexual conduct, and promise that I will not engage in inappropriate sexual conduct during the term of my service. Inappropriate conduct includes, but is not limited to, such behaviors as the following; heterosexual activity outside of marriage (e.g. premarital sex, cohabitation, extra-marital sex), homosexual or lesbian sexual activity, sexual harassment, use or viewing of pornographic material or websites, or sexual abuse or improprieties toward minors as defined by Scripture and federal and state law.

I declare that the above statement is factual and true. My signature below indicates that I meet the moral integrity standards and Christian role model lifestyles requirements of this Christian School.

Applicants Signature \_\_\_\_\_

**AUTHORIZATION TO RELEASE REFERENCE INFORMATION**

I have made application for a position as a \_\_\_\_\_ with Atlantic Christian School. I have authorized the school to thoroughly investigate references, work records, evaluations, education and other matters related to my suitability for employment.

I authorize references and my former employers to disclose to the school any and all employment records, performance reviews, letters, reports and other information related to my life and employment, without giving me prior notice of such disclosure.

In addition, I hereby release the Atlantic Christian School, my former employers, references and all other parties from any and all claims, demands or liabilities arising out of or in any way related to such investigation or disclosure.

I waive the right to ever personally view any references given to Atlantic Christian School.

I certify that I have carefully read and do understand the above statements.

\_\_\_\_\_  
Applicant's Name (Print)  
Date \_\_\_\_\_

\_\_\_\_\_  
Applicant's Name (Signature)

## APPLICANT'S CERTIFICATION AND AGREEMENT

I understand that Atlantic Christian School does not discriminate in its employment practices against any person because of race, color, national or ethnic origin, gender, age or disability.

I hereby certify that the facts set forth in this initial application are true and complete to the best of my knowledge. I understand that discovery of falsification of any statement or a significant omission of fact may prevent me from being hired, or if hired, may subject me to immediate dismissal regardless of the time elapsed before discovery. If I am released under these circumstances, I further understand that I will be paid and receive benefits only through the day of release.

I authorize Atlantic Christian School to thoroughly investigate references, work records, evaluations, education, and other matters related to my suitability for employment.

I authorize references and my former employers to disclose to the school any and all employment records, performance reviews, letters, reports, and other information related to my life and employment, without giving me prior notice of such disclosure.

I waive the right to ever personally view any references given to Atlantic Christian School.

Since I will be working with children, I understand that I must submit to a fingerprint check by the FBI and possibly other federal and state authorities. I agree to fully cooperate in providing and recording as many sets of my fingerprints as necessary for such an investigation. I authorize Atlantic Christian School to conduct a criminal records check.

I understand that this is only an application for employment and that no employment contract is being offered at this time.

I certify that I have carefully read and do understand the above statement.

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Signature of Applicant

Date